



TAYNTON PARISH COUNCIL

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4th December 2024

Dear Councilors and Residents,

I hereby give notice that the meeting of Taynton Parish Council will be held at **May Hill Village Hall on Wednesday 11th December 2024 7.00pm.**

Members of the Council are hereby summoned to attend for the purpose of transacting the business as set out below.

All residents of the Parish are welcome to attend, and a period of 15 minutes is set aside for members of the public to raise questions.

Joanne Badham

Joanne Badham
Parish Council Clerk

Taynton Parish Council

AGENDA 11TH December 2024



1. To note attendance and apologies for absence

2. To receive declarations of interest in items on the agenda (and approve dispensations if required).

3. To approve the minutes of the meeting held on 11th September 2024

4. Public Participation (15 mins)

Members of the public are welcome to speak during this agenda item regarding any matter they wish to bring to the attention of the Parish Council; the Parish Council is not permitted to make any decisions during the public session.

Once the public session is concluded, members of the public are invited to **observe** the remainder of the meeting but are not permitted to speak once the public session is concluded.

5. Correspondence/Actions from previous meeting.

- Parish Council noticeboard to be installed in the telephone box. We are waiting a response from the solicitors.
- .gov Emails have now been set up and the new domain name added to the website.
- Bench at Glasshouse Common installation and location. Update?
- Sleepers on verge letter has been sent and Highways visited site. **Action Clerk to follow up.**
- 30mph signs have been added at Glasshouse.
- Clerk attended the onboarding session for the new GAPTC website.
- Communication and Support Group for town and parish council meeting was held on the 4th November and attended by the Clerk. Draft notes were distributed by FODDC.

6. To Receive a Verbal Report from District Councillor.

7. Finance

7.1 To receive the latest bank reconciliations and budget versus spend report.

7.2 VAT refund has been submitted £218.

7.3 Invoices for approval or invoices been approved using Scheme of Delegation.

Item	Expenditure	Power	Comment
PATA UK (Payroll)	£31.50	LGA 1972 s143	Payroll
CILCA Training	£247.00	LGA 1972 s111	GAPTC Training

Woodland Energy	£300.00	PHA 1875 s 164 OSA 1906 ss9 & 10	Removal of tree
My20i	£31.20	LGA 1972 s142	Domain and Startup hosting
GAPTC	£35.00		GAPTC networking session
May Hill VH	£40.00	LGA1972 s134(4)	Room Hire

8. Budget and Precept 2025/2025

Council to agree budget and precept for 2025/2026.

9. Clerk Pay Increase

Council to note the nationally agreed NJC pay award for 23-24 and to note contractual adjustments have been applied. This has been backdated to 1st April 2024. Increase agreed was 67p per hour and Payroll will make the amends. Spine point is still 20.

10. Planning

Responses to the planning applications below have been sent to the Planning Officer with the following responses by using 'The Scheme of Delegation'

P1431/24/LBC Byfords Farm, Newent Lane, Huntley.

Installation of timber windows to replace existing windows (retrospective)

Council commented 'no objection'.

11. GAPTC Annual Internal Auditor

Council to agree to appoint GAPTC as Annual Internal Auditor.

12. Mileage for Clerk

Council to discuss payment of mileage for the Clerk for council business.

13. CILCA

Council to agree to pay Clerk for mentoring sessions.

- 1 session September 2024 to be paid £88.44
- 3 sessions are planned January, March and June 2025

14. Common Land

- Council to agree cost for 'Car Owners Park at Own Risk' signs.

15. Policies and Procedures to be adopted

15.1 Financial Regulations

15.2 Biodiversity

16. Consultation of Remote Attendance and Proxy Voting of Meetings

Council to discuss the consultation paper and to vote a councillor to respond.

17. 2025 Dates to be approved

18. Residual Items